



Wellington Park
Management Trust

**AGENDA AND RESOLUTIONS OF A MEETING OF THE WELLINGTON PARK
MANAGEMENT TRUST HELD AT 9 AM ON FRIDAY 20 APRIL 2018 IN THE
HOBART COUNCIL CENTRE**

1. ATTENDANCE AND APOLOGIES

PRESENT: Dr C Mucha (Chairperson)
Alderman P Cocker (HCC)
Alderman E Ruzicka (HCC, deputy for Alderman Thomas)
Mr L Stapleton (TasWater)
Ms R Warrener (Tourism Tasmania)
Mr T McMullen (GCC)
Alderman M Carlton (GCC member nominee, observer)
Mr E Sullivan (TasWater deputy, observer)

APOLOGIES: Mr A Rushton (PWS)
Ms L Wilson (DPIPWE)
Alderman D Thomas (HCC)
Ms J Fry (deputy member PWS)

**2. DISCLOSURES OF INTERESTS AND RELATED PARTY INTERESTS IN AGENDA
ITEMS**

Nil.

**3. CONFIRMATION OF MINUTES FROM THE MEETING HELD ON 9 FEBRUARY
2018**

The Trust accepted the minutes of the meeting held on 9 February 2018 as true and correct. The minutes were signed.

5. WORK HEALTH AND SAFETY REPORT

NOTE¹ A WHS report is a standing item at all Trust meetings.

No staff or contractor incidents were reported in the period since the previous Trust meeting on 9 February 2018. Two visitor incidents reported, the first a bus accident on Pinnacle Road. No injuries reported however the bus had to be towed away. The second incident involved a competitor in the Mountain Running Association national

championships who had an asthma attack. The asthma attack was treated on site by the race organiser's medical team.

Resolved that:

1. The report be received and noted.
2. The Trust Manager discusses responsibilities for management of Pinnacle Road with Hobart City Council including advice received from the Office of the Solicitor General.

NEW BUSINESS

6. REVISED AND EXPANDED TRACK USERS CODE OF CONDUCT

Resolved that:

1. The report be received and noted.
2. That the Trust approves the Track Users Code of Conduct and signage for use in the Park with minor amendments as discussed in the meeting.
3. The Trust Ranger organises display of the Code and reminder signs at suitable locations in the Park and an awareness campaign to inform Park users.

7. BRIEF FOR THE WELLINGTON PARK VISITATION AND RECREATION STRATEGY

Resolved that:

1. The report be received and noted.
2. The Trust endorses the brief for preparation of a Visitation and Recreation Strategy for Wellington Park, in principle, and authorises the Trust Manager to finalise the brief after further consultation with Hobart City Council and incorporation of Trust comments, including the need for interim management measures to deal with next summer's tourist season.

8. REVIEW OF INTERNAL AND EXTERNAL DELEGATIONS UNDER THE ACT

Resolved that:

1. The report be received and noted.
2. The Trust, established under s 9 of the Wellington Park Act 1993 and acting pursuant to s 14 of the Act, delegates to the Trust's Education and Regulations Coordinator powers in the terms of the Instrument of Delegation in Attachment 2 of this report.
3. The Instrument of Delegation attached to this report be signed by the Trust Chairperson and be scheduled to the minutes of this meeting.

9. RESOLUTION OF ISSUES IN THE WORKPLACE POLICY AND PROCEDURES

Resolved that:

1. The report be received and noted.
2. The Trust approves the draft Resolution of Issues in the Workplace Policy and Procedures attached to the report.

10. REVIEW OF TRUST PROCUREMENT POLICY

Resolved that:

1. The report be received and noted.
2. The Trust Manager revises the Procurement Policy to include procurement procedures and presents the revised Policy and Procedures to the Trust for approval at its next meeting.

11. FRIENDSHIP TRAIL AGREEMENT WITH JEJU OLLE TRAIL FOUNDATION

Resolved that:

1. The report be received and noted.
2. The Manager write to the Jeju Olle Trail Foundation to advise it that the Wellington Park Management Trust is not in a position to be part of the Friendship Trail project.

12. AGENDA PRIORITIES FOR NEXT TRUST MEETING

Resolved that:

1. The report be received and noted.
2. The Trust agrees on the priority items listed in the report for the next Trust meeting on 6 July with the inclusion of a revised procurement policy.

13 WELLINGTON PARK MANAGEMENT TRUST PLANNING CALENDAR FOR 2018

Item for information only.

14 TRUST BUDGET UPDATE FOR THE PERIOD JULY 2017 TO MARCH 2018

Resolved that the report be received and noted.

15 UPDATE ON THE AUTHORITY UNDER THE CABLE CAR (*KUNANYI/MOUNT WELLINGTON*) FACILITATION ACT 2017 TO ENTER AND CARRY OUT WORKS IN WELLINGTON PARK

Verbal report for information only.

16 HOBART CITY COUNCIL CALL FOR EXPRESSIONS OF INTEREST FOR AN ALL WEATHER SHUTTLE BUS SERVICE ON PINNACLE ROAD

Resolved that:

1. The report be received and noted.
2. The Trust Manager send a formal response to Hobart City Council, advising it of the Trust's 'in principle' support for a shuttle bus and of the issues raised at the meeting.

17. UPDATE ON PROGRESS WITH THE DRINKING WATER CATCHMENT MANAGEMENT PLAN

Verbal report by TasWater for information only.

18 REPORTS ON OFFICE ACTIVITIES SINCE THE LAST MEETING

Item for information only, no discussion.

OTHER BUSINESS

RESPONSE TO A LETTER FROM THE RESIDENTS OPPOSING THE CABLE CAR (ROCC) GROUP

Trust members reviewed the draft reply and a number of corrections and additions were noted.

NEXT MEETING

6 July 2018.

There being no further business the meeting closed at 11:50 am.

Schedule to the Minutes

Signed Instrument of Delegation of powers to the Trust's Education and Regulations Coordinator.