



Wellington Park
Management Trust

**AGENDA AND RESOLUTIONS OF A MEETING OF THE WELLINGTON PARK
MANAGEMENT TRUST HELD AT 2:00 PM ON THURSDAY
13 AUGUST 2015, IN THE HOBART COUNCIL CENTRE**

1. ATTENDANCE AND APOLOGIES

PRESENT: Dr C. Mucha (Chairman)
Dr J. Whittington (DPIPWE)
Ms R Warrener (Tourism Tasmania)
Alderman D. C. Thomas (HCC)
Alderman P. S. Cocker (HCC)
Alderman H. Nielsen (GCC)
Mr M. Pharaoh (Parks and Wildlife Service deputy)
Mr L. Stapleton (TasWater)
Mr S Breen – Observer (Parks and Wildlife Service)

APOLOGIES: Nil

**2. CONFIRMATION OF MINUTES FROM THE MEETING HELD ON 25 FEBRUARY
2015**

The minutes were signed.

3. DISCLOSURES OF INTERESTS

Nil.

NEW BUSINESS

**4. CONSIDERATION OF THE PLANNING COMMISSION'S REVIEW OF THE
TRUST'S REPORT ON REPRESENTATIONS RECEIVED ON THE DRAFT
AMENDING PLAN FOR THE PINACLE SPECIFIC AREA**

RESOLVED:

That: 1. The report be received and noted.

2. The Trust recommends that the Governor approves an unaltered version of the draft Amending Plan.
 - (i) The Manager prepare the required documentation for the recommendation to the Governor.
 - (ii) Documentation to include the reasons for the Trust's decision, in particular how the draft amending Plan furthers the vision, principles and objectives of the Management Plan.
3. The Chairman to provide a briefing to Hobart City Council subject to confirmation that such a briefing will not compromise the Governor's decision.
4. The Trust notifies representors of the changes to the Management Plan approved by the Governor and the reasons for recommending the changes.
5. The Manager prepares media documentation in consultation with DPIPWE and media response notes for Trust members to be released following the Governor's decision on the Amending Plan.
6. The Manager, in consultation with the Solicitor General, prepare a response to the letter from EDO Tasmania following the Governor's decision on the Amending Plan.

Alderman Cocker dissented in respect to Clause 2.

5. DRAFT DONATION POLICY AND OFFER OF DONATION OF A SEAT IN MEMORY OF REV. KEITH LEIGH

RESOLVED:

- That:
1. The report be received and noted.
 2. The Trust approves the memorial fixtures/infrastructure/plaques donation policy.
 3. The Manager liaises with the Leigh family and Hobart City Council to organise a suitable seat and select a suitable site for it in accordance with the donation policy.
 4. Approval for memorial fixtures/infrastructure/plaques in accordance with the policy to be delegated to the Manager at the next delegations review.
 - (i) Approvals to be presented to the Trust for information.
 - (ii) Location of any memorial plaques approved be recorded.

6. DRAFT FERN TREE PARK VISITOR NODE MASTER PLAN

RESOLVED:

- That:
1. The report be received and noted.
 2. The Trust endorses the final draft of the Fern Tree Park Visitor Node Master Plan for public exhibition, subject to support from Hobart City Council and further investigation into the provision of an accessible toilet.

7. MANAGER'S PERFORMANCE REVIEW, PERFORMANCE PLAN AND REMUNERATION

RESOLVED:

- That:
1. The report be received and noted.
 2. The Manager provides a monthly office activities report to Trust members by email.

8. WORK HEALTH AND SAFETY REPORT

NOTE¹ A WHS report is a standing item at all Trust meetings. Two minor vehicle accidents (no injuries) and one near hit were reported.

RESOLVED:

- That:
1. The report be received and noted.
 2. The manager to confirm the status of Park visitors under the Trust's WHS policy.
 3. The manager to update the contractor induction document and incorporate into the Trust's WHS procedures.
 4. The Manager seeks further information on guidelines for working in isolated areas.

9. REPORT ON OFFICE ACTIVITIES SINCE THE LAST MEETING

RESOLVED:

- That:
1. The report be received and noted.
 2. The Manager includes a summary of the Ranger's activities under the Regulations Awareness Program in his monthly activities report.

OTHER BUSINESS

BENTWOOD COFFEE VAN SIGN

NOTE¹ The operators of a coffee van at The Springs requested permission to place a sign on Pinnacle Road advising visitors of the van's location when it is on site.

RESOLVED:

That the Manager provides the coffee van operator with a permit for the sign for the duration of their licence.