



Wellington Park
Management Trust

**AGENDA AND RESOLUTIONS OF A MEETING OF THE WELLINGTON PARK
MANAGEMENT TRUST HELD AT 9:00 AM ON TUESDAY
13 SEPTEMBER 2016, IN THE HOBART COUNCIL CENTRE**

1. ATTENDANCE AND APOLOGIES

PRESENT: Dr C. Mucha (Chairperson)
Dr J Whittington (DPIPWE)
Alderman H Nielsen (GCC)
Alderman D Thomas (HCC)
Alderman P Cocker (HCC)
Mr L Stapleton (TasWater)
Ms R Warrener (Tourism Tasmania)

APOLOGIES: Mr A Rushton (Parks and Wildlife Service)
Mr S Breen (deputy to Mr Rushton)

2. DISCLOSURES OF INTERESTS IN AGENDA ITEMS

Nil.

3. CONFIRMATION OF MINUTES FROM THE MEETING HELD ON 5 JULY 2016

The Trust accepted the minutes of the meeting held on 5 July 2016 as true and correct. The minutes were signed.

5. WORK HEALTH AND SAFETY REPORT

NOTE¹ A WHS report is a standing item at all Trust meetings. Reported incidents since the last Trust meeting are summarised below.

WHS Issue	Since last report	Since 1 July 2016
Lost time injury	none	none
Hazards identified through incident/near hit reports	none	none
Staff incidents reported	none	none
Visitor incidents reported	2	2
Contractor incidents reported	none	none

Resolved that:

1. The report be received and noted.
2. The Trust Manager to seek further information on the issue of visitor safety in the Park and report back to the Trust.

NEW BUSINESS

6. FORMALISATION OF THE UPPER LUGE TRACK

NOTE¹ The Upper Luge is an unauthorised track that is popular with mountain bike riders and walkers.

Resolved that:

1. The report be received and noted.
2. The Trust Manager starts the process to formalise the Upper Luge Track including assessment of environmental, heritage and safety requirements.

7. PARK ACTIVITY ASSESSMENT REQUIREMENTS FOR THE UPGRADE OF THE GREAT SHORT WALK (PINNACLE AND ORGAN PIPES TRACKS)

Resolved that:

1. The report be received and noted.
2. The Trust Manager advises Hobart City Council that the Park Activity Assessment for the proposed works on Pinnacle Track and the Organ Pipes include a completed Level 1 PAA form, detailed design drawings and specifications, and the Council's Construction Management Plan.
3. The Trust delegates to the Manager the authority to approve the PAA and issue an appropriate permit for the work.

8. OFFERS OF GIFTS AND BENEFITS POLICY

Resolved that:

1. The report be received and noted.
2. The Trust endorses the Offers of Gifts and Benefits Policy with the inclusion of a provision that the Trust agrees that any gift to a member of the Trust will be disposed of by a decision of the Trust.

9. WORK HEALTH AND SAFETY RISK MANAGEMENT REGISTER

Resolved that:

1. The report be received and noted.
2. The Trust endorses the revised Work Health and Safety Risk Procedures.
3. The Work Health and Safety procedures include provision for feedback on the effectiveness of the procedures and debriefing after incidents.
4. The Work Health and Safety policy and procedures be reviewed annually by the Trust.

10. REQUEST FOR A PERMIT TO DIVERT WATER FROM SORRELL CREEK

Resolved that:

1. The report be received and noted.
2. The Manager prepares a policy on private water diversions in the Park and criteria for making decisions on permit applications.
3. The Manager informs the applicants that the Trust will not take further action until it has approved a policy and procedures that will allow it to make consistent decisions on old and new water diversions at which time they will be asked if they wish to apply for a permit.
4. The Manager reminds applicants that the water from Sorrell Creek is untreated and should not be used for drinking or cooking without treatment as recommended by TasWater.

11. REQUEST FOR AN EXTENSION OF THE DEADLINE FOR REMOVAL OF A WATER DIVERSION IN MYRTLE FOREST CREEK

Resolved that:

1. The report be received and noted.
2. The Manager prepares a policy on private water diversions in the Park and criteria for making decisions on permit applications.
3. The Manager informs the residents of Myrtle Forest Road diverting water from the Park that the Trust will not take further action until it has approved a policy and procedures that will allow it to make consistent decisions on old and new water diversions at which time they will be asked if they wish to apply for a permit.
4. The Manager reminds the residents that the water in Myrtle Forest Creek is untreated and should not be used for drinking or cooking without treatment as recommended by TasWater.

12. ALTERNATIVE ROUTE FOR THE 'EPIC' MOUNTAIN BIKE TRACK

Resolved that:

1. The report be received and noted.
2. TasWater be formally requested to commence revision the Wellington Park Drinking Water Catchment Management Strategy as soon as possible and to include consideration of the proposed new shared use track in the Strategy.

13. MANGER'S PERFORMANCE REVIEW 2016

Resolved that the report be received and noted.

14. AGENDA PRIORITIES FOR NEXT TRUST MEETING

Resolved that:

1. The report be received and noted.
2. The Trust endorses the items listed in Clause 5.1 of the report for inclusion on the agenda for the next Trust meeting.

15. TRUST STRATEGIC REVIEW

Item for information only

16. SHARED USE TRIAL PROGRESS REPORT

NOTE¹ This was a progress report on the extended shared use trial of Pillinger Drive Track.

Resolved that the report be received and noted.

17. WELLINGTON PARK MANAGEMENT TRUST PLANNING CALENDAR FOR 2016, UPDATED SEPTEMBER 2016

Item for information only

18. REPORTS ON OFFICE ACTIVITIES SINCE THE LAST MEETING

Resolved that the reports dated 4 August 2016 and 2 September 2016 be received and noted.

OTHER BUSINESS

Work Health and Safety Presentation

A senior Work Health and Safety Advisor provided a short briefing on current Work Health and Safety standards and practices.

NEXT MEETING

Friday 9 December 2016 at 9.00am.

There being no further business the meeting closed at 11:25 AM.